**ABLER NORDIC TECHNICAL ASSISTANCE FACILITY**

**Terms of Reference**

**Proposal for technical assistance advisor**

1. INTRODUCTION

Abler Nordic is a public-private partnership investing in financial institutions serving low-income households across Sub-Saharan Africa, South Asia, and Southeast Asia. The Technical Assistance (TA) Facility is funded by Norad to strengthen institutional and human capacity at portfolio companies, supporting impactful and sustainable financial inclusion.

1. Objective of the Assignment

The Technical Assistance Advisor will design, oversee, and manage TA projects that build the capacity of portfolio companies, aligning with Abler Nordic’s mission of building sustainable financial institutions that enable low-income households in developing countries to create a better future.

1. Scope of Work
* Design and preparation of TA projects, including:
	+ Support the TA Coordinator and Abler Nordic Investment Leads in developing TA projects to be implemented in the portfolio companies.
	+ Based on input from Abler Nordic Investment Leads, develop project concepts and Terms of References (ToRs).
	+ Consult regularly with the TA Coordinator on the TA project pipeline.
	+ Maintain and update the TA Facility Consultant Database.
* Management of Consultant Selection:
	+ Support the procurement process of service providers, including administration of tenders and contract negotiations.
	+ Ensure the involvement of local TA service providers wherever possible to promote local expertise.
* Project Implementation & Oversight:
	+ Supervise project implementation, monitor progress, and facilitate timely delivery.
	+ Prepare completion memos for TA projects.
	+ Keep TA Coordinated updated on progress of all TA projects.
1. Deliverables
* Terms of Reference and draft proposals for TA projects.
* Procurement of services in accordance with Norad’s procurement guidelines.
* Regular progress and completion reports on TA initiatives.
* Maintenance of consultant database and procurement documentation.
1. Qualifications
* University degree in economics, business administration, development finance, or related field.
* Demonstrated expertise in development finance and financial inclusion.
* Track record of structuring and implementing capacity-building projects for financial institutions, ideally in emerging/developing markets.
* Substantial international experience, preferably from the markets where Abler Nordic invests.
* Excellent knowledge of Technical Assistance networks, including relevant providers of services.
* Strong project management and organisational skills.
* Excellent written and verbal communication skills in English.
* Experience presenting and working in intercultural environments.

The TA Facility strives to be a cost-effective facility with a minimum of administration costs. The advisor will be paid on a per hour basis. The TA Facility funds around 10 projects a year.

The initial contract is for a period of one year, renewable upon satisfactory performance and evolving project requirements. The TA Advisor is not eligible for consultancies on projects supported by Abler Nordic’s TA Facility.

Interested candidates should send their applications to info@ablernordic.com by October 10th, including expected time use and hourly rate for their consultancy services. Questions may be sent to hv@ablernordic.com.